



Newsletter



Match Funding



If anyone works for a company that does match funding please nominate us – we are a charity and with no increase in the government funding for next year we need to raise more money to meet increasing costs.

URGENT

Please pay any outstanding invoices or t-shirt money AS SOON AS POSSIBLE

NEW Little Doves T-Shirts, Polo shirts & Sweatshirts

Please see Julie or Pam for order forms.

Christmas Celebration with Nativity

Thursday 13th December

11am Refreshments, raffle, guess the name of the teddy, crafts & gifts to buy

11.15am Children's Nativity & Santa

12.15pm Refreshments & Party lunch

Please see Pam for tickets £2

Please support this fundraising event

Please donate raffle prizes for the Christmas Celebration fundraising event

Bad Weather

In the event of bad weather Pam will text or email you as early as possible in the morning if the pre-school is closed. The road leading to the hall and car park has to be safe. Please make sure we have up to date contact details.

Very Important

It is very important that you let us know if anyone different is picking up your child. Please fill in the correct Collection form and write in the Sign-in register. Also remember to tell the person picking up your child the password.

30 hour Extended Funding Parents

Please remember to re-confirm your eligibility each term. If you are a new parent claiming 30 hours funding please ask for a 'permission to check' form.

Parent/carer helpers still needed

Thank you to everyone who has volunteered 😊 Please continue to sign up on the parent/carer rota in the lobby – there is a list of jobs we need help with.

Navestock Christmas Craft Fair

Thank you to all the staff who helped prepare our stall and thank you to everyone who supported the event. We raised £38.

Little Doves Facebook Page

Don't forget to look at our Facebook page for photos showing what the children have been doing and notices of events and activities.

Contact Books

are for communication between the staff, your child and yourselves. If anyone would like to know what sort of things to write in the Contact book please speak to Pam, Emma or your child's keyperson.



EVEN MORE IMPORTANT NOW



Since the new uniform lots of children have the same clothes – please remember to put your child's name in their clothes.

Pam has a marker pen at the door if you have forgotten. Please ask.

Please remember to bring in verification of your postcode and your child's birth certificate.

Essex County Council require us to verify the postcode where your child lives and therefore please bring in some form of identification to enable us to do this. e.g. driving licence, utilities bill.



Newly Funded Children Jan 2019

We **MUST** see your child's birth certificate to verify their date of birth so please bring this in as soon as possible, if you have not already done so.

Gift Aid Forms

As we are a charity, and, if you are a UK tax payer and eligible to Gift Aid your donation, we can claim Gift Aid on the money you give to us. Please ask a member of staff for a Gift Aid form. This will increase your gift by 25p for every £1 given (at current rate) at no extra cost to you or us. **Please note: The person named on the Gift Aid form must be a taxpayer and the person who pays the invoice.**

For cash payers we are providing you with envelopes with a Gift Aid declaration sticker - please use the envelope and complete the declaration when you pay the fees if you are a UK tax payer and eligible to Gift Aid your donation.

Dates for your diary

Last day of term Friday 15th December
We will close at 1pm.
Spring term starts
9.15am Tuesday 8th January 2019

Sessions for January 2019

Please confirm with Pam in writing the sessions you would like your child to attend in January 2019 as soon as possible – we are getting busy!!

Illnesses

Please tell Pam if your child is unwell with an infectious disease - e.g. Chicken Pox, Slapped Cheek, so we can make a note.
Thank you.

Quiz Night

Friday 15th February 2019
at Courage Hall, Brentwood school
Please support this fundraising event – last year we raised £700 😊

Waiting List Registration Form

Please ask Pam for the waiting list registration form for any siblings so we can add your child to our growing waiting list. We have children listed as far away as Easter 2020!

with love & prayers from Pam & the Little Doves team.