

IMPORTANT

We still need more parents to remember to put their child's name in their clothes e.g. coats and jackets – staff waste so much time sorting out whose coat is whose!!



Newsletter September 2019

Welcome back!

It has been lovely to welcome you all back and see how much the children have changed since July!! Everyone is settling in nicely and we are looking forward to all we have planned for this term.

A very big 'Thank you' to Navestock Village Hall

Over the summer they installed new cupboards for us to use in the main hall and kitchen to help us store our equipment safely. It is a huge benefit to us and we are very grateful 😊

Healthy Lunch boxes were looking really good this week with only 1 sweet treat – well done 🐻

If anyone would like to hire the hall please telephone 01277 374691 or email navestockvillagehall@gmail.com

Qualified pre-school assistant Level 2 or 3 required for November 2019 start

(subject to references and DBS checks)

- ✓ Regular weekly hours
- ✓ To assist the daily running of the session
- ✓ To assist with the planning of the curriculum
- ✓ To act as a key person to a group of children
- ✓ To attend staff training sessions and meetings as required.

Please contact:

Pam at manager@littledovescp.org.uk for application forms, full job descriptions and job requirements.



Huge Congratulations to Rowena



who has completed and passed her Level 3 in Childcare qualification – many, many hours of study and essay writing!



Dates

Half term: Monday 28th October
Last Day of term: Friday 13th December

Tempest Photographer

Thursday 17th October 10am
Great for Christmas presents

A big welcome

to our new member of staff, Sally, who is joining us to be part of our SEND team.

A big Thank you

to Pippa who has helped us out in the summer term. She will continue to help us out when she is on holiday from university.

Newly Funded Children Sept 2019

We **MUST** see your child's birth certificate to verify their date of birth. Essex County Council also require us to verify the postcode where your child lives and therefore please bring in some form of identification to enable us to do this. e.g. driving licence, utilities bill.

30 hour Extended Funding Parents

Please remember to re-confirm your eligibility each term.

If you are a new parent claiming 30 hours ask for a 'permission to check' form.

Emergency Contact Details

New children will be receiving these forms this week – please complete and return ASAP.

Please also keep us up to date if your child has any allergies.

Please remember to return our superstar trophies and teddies so that our next 'superstar' can receive them.

Little Doves T-shirts/Polo shirts

T-shirts £7.00. Polo shirts £9.50.
Sweatshirts £10.

They come in various colours & sizes.
We have some sizes and colours in stock or you can place an order.
Please see Pam for more info.

Very Important

It is very important that you let us know if anyone different is picking up your child. Please fill in the correct Collection form and write in the Sign-in register. Also remember to tell the person picking up your child the password.

New Invoices and suggested voluntary donation

Hopefully you are understanding the new invoice and suggested voluntary donation system. The amounts on both letters can be added together & paid as one amount.

'Explaining Gift Aid' letters are going out this week - please read it. If we can get the system up and running successfully, we will be able to get some more money for the pre-school and as always, it's the children who will benefit.

New Gift Aid forms will be going out this week for those who have not already completed one.

Let's praise and celebrate our children

Please remember to praise and celebrate the successes of your child. Use our **WOW** certificates and tell us about anything wonderful your child has done in their **contact books**

Interest Table Topic

September topic is 'Nursery Rhymes'
Letters: G and S
Shapes: Square & Circle
Numbers: 1, 2, 3, 4, 5
Colours: Blue & Red

Please remember to log in to our closed Facebook page to see photos of what the children have been doing. If you are not a member please send a friend request to "Friends of Little Doves".

Illnesses

Please tell Pam if your child is unwell with an infectious disease - e.g. Chicken Pox, Slapped Cheek, Mumps so we can make a note. Thank you.

If your child is leaving us, please give us 2 weeks notice in writing.

Junk Modelling needed as soon as possible

'Wonky' Wednesday

Please remember we open at **9am**. The morning session finishes at **12 noon**.

The 'Wonky' Wednesdays this term are:

Wednesday 11th September (this week), Wednesday 9th October

Wednesday 13th November, Wednesday 11th December

With love & prayers, Pam & the Little Doves team