

## Enquiry/Waiting List Registration Form Nov 2019



Full name of child: \_\_\_\_\_ Gender: M / F / O

Preferred name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Names of Parent/Carer with whom child lives and has parental responsibility:

Parent/Carer \_\_\_\_\_

Home address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Tel no: \_\_\_\_\_ Mobile no: \_\_\_\_\_

Email address for correspondence \_\_\_\_\_

Term when you would like your child to start (e.g. Sept 2020) \_\_\_\_\_

Is there anything you would like us to know about your child? \_\_\_\_\_

- I enclose a non-returnable registration fee of £30 (£25 for siblings) This includes a name card, named lunchbox label, peg badge and a complimentary 'build-up' session prior to your child starting to help your child feel 'welcome and secure' at Little Doves Christian Pre-School. There is no registration fee for funded children.

Signature \_\_\_\_\_ Name \_\_\_\_\_  
(Parent/ Carer with parental responsibility)

Date \_\_\_\_\_

### **GENERAL DATA PROTECTION REGULATION 2018**

#### **Permission for your and your child's details to be held by Little Doves Christian Pre-School.**

We will only use your and your child's personal information to provide a childcare service to you. We keep your information so you can receive important updates/information about your child's upcoming place and the pre-school. We will keep your information secure and will never share it except if required to do so by law.

We would like to send you information about your child's upcoming place and our pre-school by email/phone/text/post but we need to be sure we have your permission to do so.

By signing below, you are consenting for us to hold and process your data and send you information.

You can of course unsubscribe/ask us not to contact you by email/ phone/text/post at any time. You will need to put this in writing to Pam Biddulph, manager.

**P.T.O**

After your child has left the pre-school, we will continue to hold your and your child's data in line with our Data Privacy Notice & Data Retention Document which is available to read on our website [www.littledovescp.org.uk](http://www.littledovescp.org.uk)

Should you decide you no longer require the place we will not retain the details on this application form - see our Data Privacy Notice & Data Retention Document on our website [www.littledovescp.org.uk](http://www.littledovescp.org.uk)

**I give consent to Little Doves Christian Pre-school holding and processing my data and my child's data and sending me information about my child's upcoming place and the pre-school.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_

**I give consent to keep the details provided overleaf on the Little Doves Christian Pre-school waiting list.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_

**I give consent to be contacted by (please tick):**

Email       Telephone       Post       Text

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_

**Please return by post to:**

Little Doves Christian Pre-School  
c/o 100 Longfields  
Ongar  
Essex  
CM5 9DE

When this registration form and registration fee (if applicable) has been received by Little Doves Christian Pre-School your child will be added to the waiting list.

You will be contacted the term before your child is due to start to confirm the sessions you require and to arrange a 'build-up' session.

Nov 2019